

Instructions for Child Abuse Clearance

GABSA

Following these steps will allow to
get the analysis done free of charge



2016 Volunteer Background Check

February 23, 2016 by

ATTENTION INTERESTED VOLUNTEERS-FAQ ON THIS THIS YEAR'S BACKGROUND CHECKS:

Click on the question to reveal answer.

Q: Why is the background process so much more involved this year compared to prior years?

Q: Does it take a long time to complete all of these steps?

Q: How long does it take to get the results?

Q: Will there be a cost to me for background checks this year?

Due to new Pennsylvania law changes this year, **ANYONE** who would like to volunteer within the GABSA organization this 2016 season will need to complete a 4-step background verification process. Each of these 4 steps can be completed by you in 5-10 minutes each, however it's possible one or more of these items could take 1-2 weeks to have the results returned. With that in mind, the GABSA Board of Directors encourages anyone who would like to volunteer this 2016 season to begin this process as soon as possible. **Items 1-3 in the list below are valid for 60 months once completed**, so once we have these on file it is not required to repeat every year. Item number 4 (Little League Volunteer application) will be required for completion every year.

4 Required Background Verification Steps to Volunteer for GABSA in 2016

1. PA State Police Background Check

FREE

2. Child Abuse History Clearance from the PA Dept of Human Services

FREE

HELPFUL LINKS

- GABSA News
- Game Schedules
- Forms
- GABSA Fields
- Practice Schedules

LATEST GABSA NEWS

- 10-11 District Championship Team.
- 2016 Volunteer Background Check
- Junior League Player Evaluations
- March 5 - Player Evaluations
- Accepting Late Baseball Registrations

- Starting from <http://gabsa.org/2016-volunteer-background-check/> website
- #2 is Child Abuse
- Click on the words shown inside the box to the left
- This will take you to the PA Dept of Welfare

pennsylvania PA

PA STATE AGENCIES PA ONLINE SERVICES

FAQ Contact Us

Need Help? Contact the CWIS Support Center at 1-877-343-0494

If the child you would like to report on is in immediate danger, please call 911 immediately.

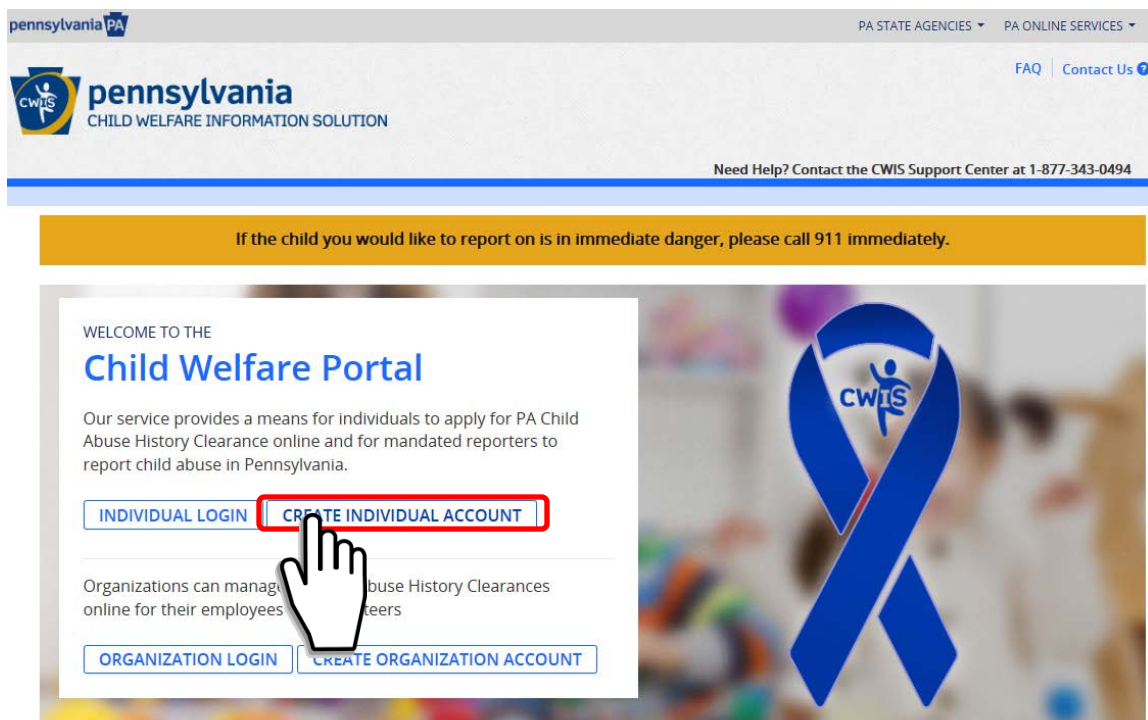
WELCOME TO THE
Child Welfare Portal

Our service provides a means for individuals to apply for PA Child Abuse History Clearance online and for mandated reporters to report child abuse in Pennsylvania.

INDIVIDUAL LOGIN **CREATE INDIVIDUAL ACCOUNT**

Organizations can manage Abuse History Clearances online for their employees and teachers

ORGANIZATION LOGIN CREATE ORGANIZATION ACCOUNT



- Click on “Create Individual Account”

Clearance Applications

- [Learn About Clearances](#)
Use this link to obtain more information about the PA Child Abuse History Clearance Application Website
- [Verify a Certificate](#)
Verify an existing certificate.

Child Abuse Referrals

- [Learn About Child Abuse Referrals](#)
Use this link to obtain more information about the Child Abuse Referral Website
- [Office of Children, Youth and Families \(OCYF\) Regional Offices](#)

Services and Information

- [Child Protective Services Law](#)
- [Regional Map](#)
- [County Children and Youth Directory](#)
- [Child Abuse Annual Report](#)

The screenshot shows the 'Create Keystone ID: General Information' page. At the top is the Pennsylvania state logo and the text 'pennsylvania'. Below this is a progress bar with two steps: '1 General Information' (active) and '2 Profile Information'. The main content area starts with a 'Welcome!' message, followed by a paragraph explaining the purpose of the Keystone ID. Below this are links for 'Child Welfare Portal' and 'PERS' Online Member Services', each with a brief description of their use. At the bottom, there is a paragraph explaining that the Keystone ID can be used for multiple services and that changes made here apply to all. At the very bottom right, there are two buttons: 'NEXT' (highlighted with a red box and a hand cursor) and 'CANCEL'.

PA pennsylvania

Create Keystone ID: General Information

1 General Information 2 Profile Information

Welcome!

The Commonwealth of Pennsylvania is improving how it provides online services to citizens! Several state agencies are working together to allow you to establish a Keystone ID which creates a single way to access several different state programs. Currently, the Keystone ID that you create and manage here can be used for:

[Child Welfare Portal](#)
Users of the Child Welfare Portal can apply for a Pennsylvania child abuse history clearance or submit child abuse referrals.

[PERS' Online Member Services](#)
Members of the State Employees' Retirement System can get statements, run estimates, and more.


If you already have signed into any of these programs, you do not need to create another one now. Simply use the user name and password you've already established to access all of these services. Keep in mind that if you change your password or any other profile information in any one of these programs, the changes you make will apply to all programs that use the Keystone ID.


Keep an eye out for the Keystone ID sign-in on more state websites in the future. It's just another way the Commonwealth of Pennsylvania is working to serve you better.

NEXT CANCEL

- Read through then click on “Next”

Create Keystone ID: Profile Information

1  General Information

2  Profile Information

• = Required

To create a new Keystone ID, please provide the following information:

- Keystone ID (must be 6 to 10 characters)
- First Name
- Last Name
- Date Of Birth (MM/DD/YYYY)
- E-mail
- Confirm E-mail

To ensure online security, please select and provide answers for security questions. These questions will be used if you forget your password.

Security Question Tips

Choose questions for which you will easily recall the answers; do not write down the questions and answers, as this undermines their usefulness as a security tool.
 Answers must be typed exactly the same way, every time. So, if you capitalize "Philadelphia" or if you write "Philadelphia PA" here, you must do so every time you use the question.
 Avoid using special characters (\$#%&) and punctuation (" . - .) in your answers.
 You cannot use the same question more than once.
 Answer cannot be any phrase directly from the question.

- Security Question 1
- Answer
- Security Question 2
- Answer
- Security Question 3
- Answer

For security reasons, please answer the following question.

Question

What color is snow?



- Fill out each window to create your account
- After, click “Next”

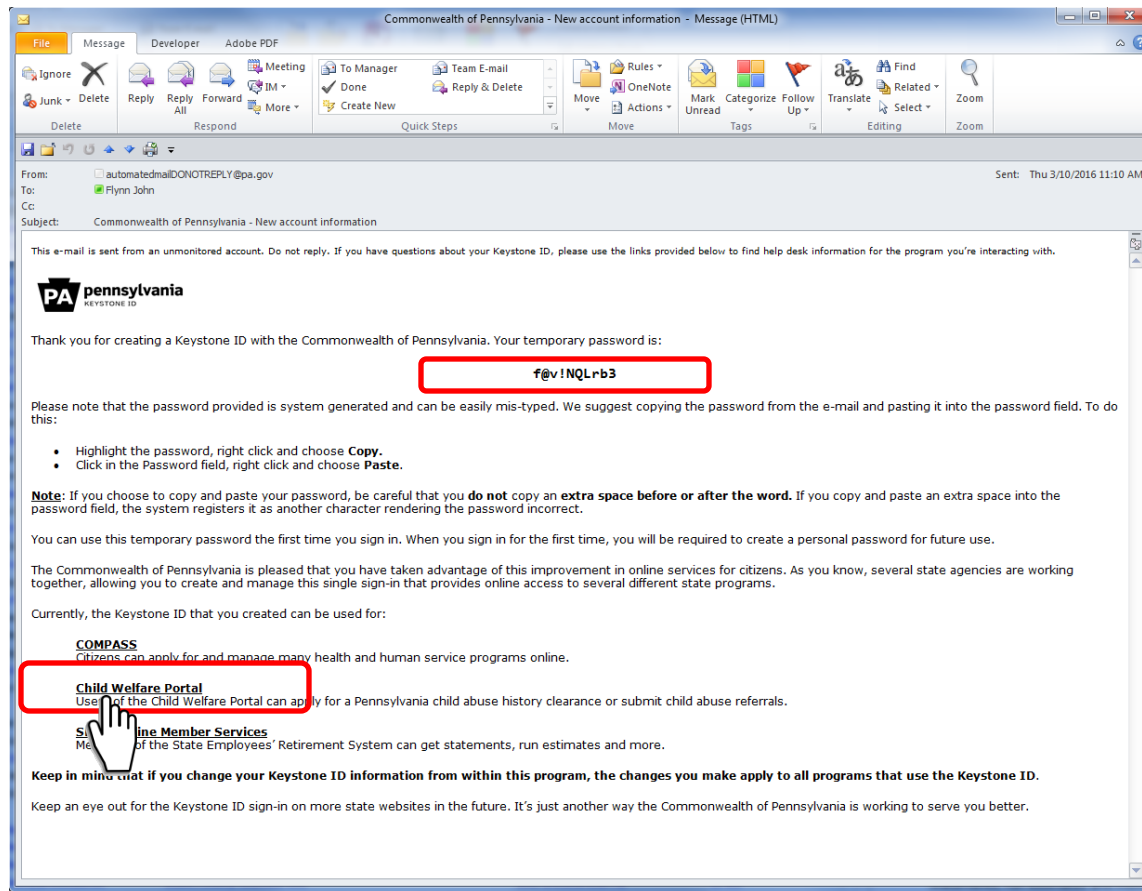


Check your e-mail for your temporary password!

You have successfully created a Keystone ID and a temporary password has been e-mailed to you. For the safety of your personal and financial information, you cannot begin working until you retrieve this temporary password and sign back in to the system. You need to use this temporary password the first time you sign in. When you sign in for the first time, you will be required to create a personal password for future use.

Please close this browser window and login to your application.

- You will see this screen telling you that you will receive email with a temporary password
- You will receive 2 emails
 - 1 showing that you created a user id
 - 1 with your temporary password
- Go to the email account you used in this registration to get the email that contains your temporary password.



- This is what the email will look like with your temporary password (see red box)
- You will use this in the next step
- Click on the “Child Welfare Portal” link as shown in the blue box (left)

pennsylvania PA PA STATE AGENCIES PA ONLINE SERVICES

FAQ Contact Us

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If the child you would like to report on is in immediate danger, please call 911 immediately.

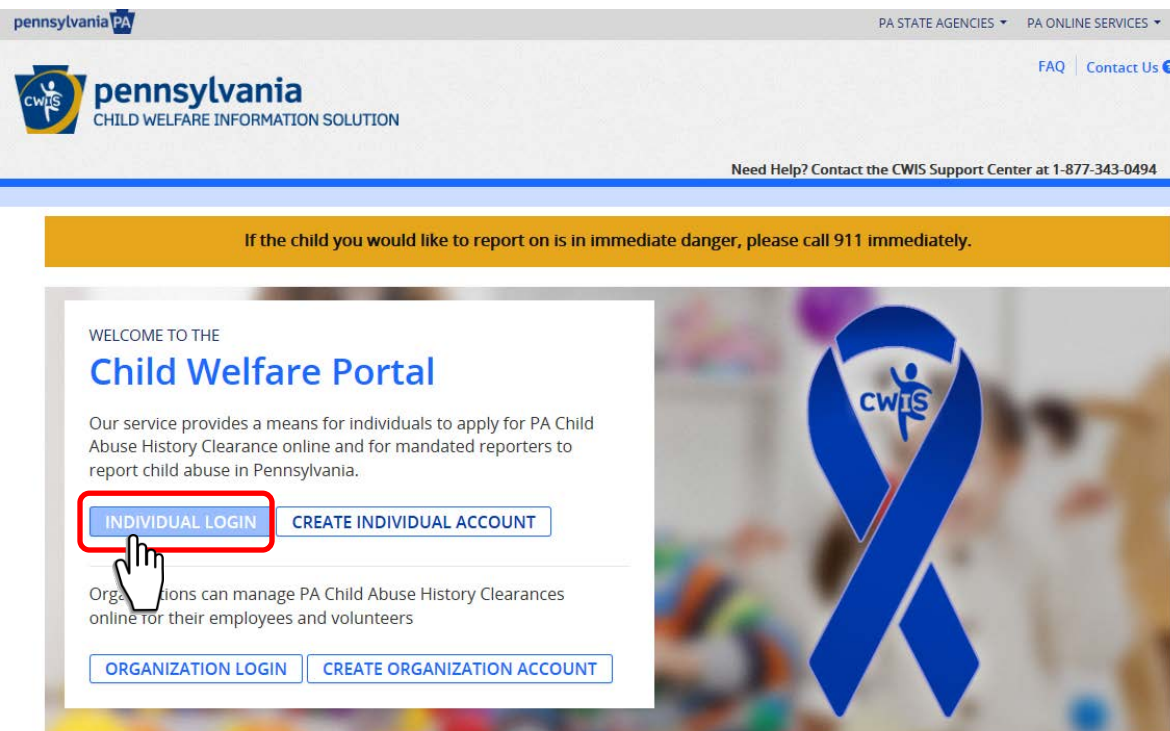
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INDIVIDUAL LOGIN CREATE INDIVIDUAL ACCOUNT

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ORGANIZATION LOGIN CREATE ORGANIZATION ACCOUNT



- Back to the screen, but this time click “Individual Login”

Clearance Applications

- [Learn About Clearances](#)
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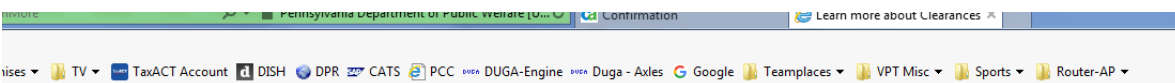


What Would You Like To Do Today?

Please select which account you would like to access.



- Click “Access my clearances”



This secure website is provided for individuals who want to have their **Pennsylvania Child Abuse History Clearance** processed online. The Pennsylvania Child Abuse History Clearance Check will provide the applicant information as to whether or not they are listed in the Pennsylvania statewide database as a perpetrator of child abuse.

DISCLOSURE OF PERSONAL INFORMATION

Public Disclosure

As a general rule, the Commonwealth does not disclose any personally identifiable information (PII) collected online except where you have given us permission, or where the information is public information under the Pennsylvania Right to Know Act 65 P.S. 66.1 et seq., or other applicable laws. Visitors should be aware that information collected by the Commonwealth on its websites may be subject to examination and inspection, if such information is a public record and not otherwise protected from disclosure.

Social Security Number Disclosure

You are consenting to a verification of your Social Security number through the Social Security Administration. Your Social Security number is also being sought under 23 Pa.C.S. §§ 6336(a)(1) (relating to Information in statewide central register), 6344 (relating to Information relating to prospective child care personnel), 6344.1 (relating to Information relating to family day-care home residents), and 6344.2 (relating to Information relating to other persons having contact with children). The department will use your Social Security number to search the statewide central register to determine whether you are listed as the perpetrator in an indicated or founded report of child abuse.

Providing your Social Security number may enable the Department to expedite the review of your request for a clearance certificate. If you do not provide your Social Security number additional levels of identity verification may be required by ChildLine staff, reducing the chance of automatic processing of your request.

However, please note that disclosure of your Social Security number is voluntary and therefore, if you do not consent to having your Social Security number verified or used for checking your child abuse history, we will still process your request without your Social Security number.

WARNING

You are entering a secure government website for the purpose of requesting a **Pennsylvania Child Abuse History Clearance**. By entering this site, you certify that you have read and understand the above guidelines and legislation.

Note

If your web browser prompts you to accept a security certificate, you must accept it to proceed.

WARNING!

US GOVERNMENT SYSTEM and DEPARTMENT OF HUMAN SERVICES.

Unauthorized access prohibited by Public Law 99-474 "The Computer Fraud and Abuse Act of 1986". Use of this system constitutes CONSENT TO MONITORING AT ALL TIMES and is not subject to ANY expectation of privacy.

CONTINUE ➔



- After reading, click “Continue”

PA pennsylvania

Keystone Key

JF1841H

.....

LOGIN

Self-service for Citizens

[Forgot Password](#)

[Edit Profile](#)

Self-service for Commonwealth Employees

[Change CWOPA Password or Hint Questions](#)

SYSTEM and DEPARTMENT OF HUMAN SERVICES SYSTEM. Unauthorized access is prohibited by Public Law 99-474 "The Computer Fraud and Abuse Act of 1986".
SENT TO MONITORING AT ALL TIMES and is not subject to ANY expectation of privacy. Unauthorized use of or access to this system may subject you to civil or
ral law. This statement is being posted by the Department of Human Services Security and Audits Unit.

alth of Pennsylvania. All Rights Reserved.

- Enter the user id you created in this registration
- Enter the temporary password you received in the email (**Step 6**)
- Click “login”

PA pennsylvania

Set Permanent Password

Alert: Please change your current password before continuing.

• = Required

User ID JF1841H

First Name John

Last Name Flynn

• Password

• Confirm Password

To ensure online security, the Commonwealth of Pennsylvania requires passwords that:

- are at least eight characters long.
- contain at least one number.
- contain at least one upper case letter.
- contain at least one lower case letter.
- contain at least one special character, such as @&*%\$^.
- do not include any of your user name, your first name, or your last name.

SUBMIT **CANCEL**

- Create a new password that contains at least:
 - 8 characters
 - 1 number
 - 1 upper case letter
 - 1 lower case letter
 - 1 special character such as (@#\$%!)

PA pennsylvania

Set Permanent Password

Alert: Please change your current password before continuing.

Required

User ID: JF1841H

First Name: John

Last Name: Flynn

Password: Strong

Confirm Password:

To ensure online security, the Commonwealth of Pennsylvania requires passwords that :

- are at least eight characters long.
- contain at least one number.
- contain at least one upper case letter.
- contain at least one lower case letter.
- contain at least one special character, such as @&*%\$^.
- do not include any of your user name, your first name, or your last name.

SUBMIT **CANCEL**

- When done, click “Submit”

PA pennsylvania

Keystone Key

JF1841H

.....

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ral law. This statement is being posted by the Department of Human Services Security and Audits Unit.

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- Enter the user id
- Enter the password you just changed in the previous step (**Step 12**)
- Click “login”



My Child Welfare Account Terms and Conditions

Thank you for visiting My Child Welfare Account. This site is designed to make it easier and more efficient for Pennsylvania citizens to view information about benefits and services they are receiving through the Department of Human Services.

Terms and Conditions

This policy addresses the collection, security, access and use of information that may be obtained through "My Child Welfare Account. This policy covers the following topics:

- Information we Collect
- Access and Disclosure
- Security
- Information disclaimer
- Penalty for Misuse

Information Collected:

We collect the following information:

- Demographic, financial and medical information;
- The name of domain; for example, "xcompany.com" if you use a private Internet access account, or "yourschool.edu", if you are connecting from a university domain;
- An IP address, a number automatically assigned to your computer when you are using the Internet;
- The type of browser and operating system used to access our site.

- ☒ I have read, fully understand and agree to the My Child Welfare Account Terms and Conditions
☐ I do not accept the My Child Welfare account Terms and Conditions

RETURN TO CHILD WELFARE PORTAL HOME PAGE

NEXT

- Read
- Select "I have read, fully understand..."
- Click "next"

[Learn More](#)

ABOUT THIS WEBSITE

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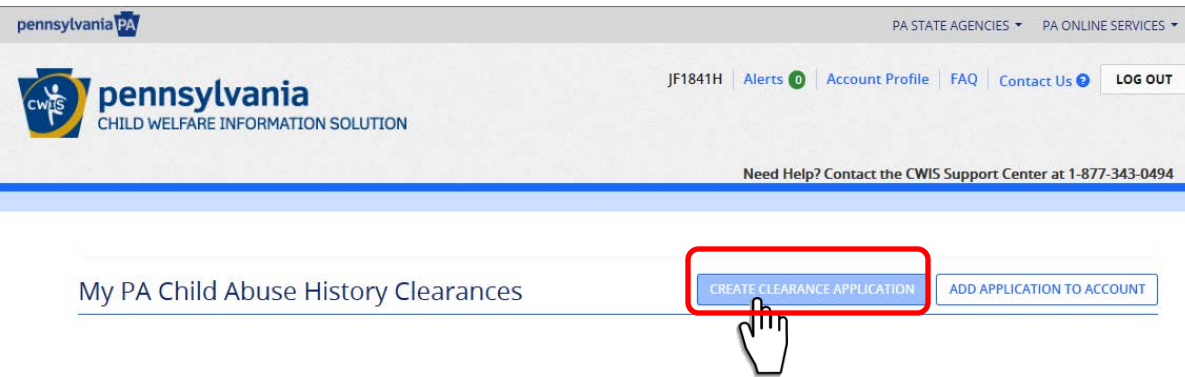
Note

If your web browser prompts you to accept a security certificate, you must accept it to proceed.

[CONTINUE >](#)

- Read
- Click “continue”

- Click “Create Clearance Application”



Getting Started

What to Expect

The exact amount of time it will take for you to complete this clearance application will vary depending on the information you supply.

If you have been provided an authorization code by the organization that is asking you to apply for a clearance, you will have a chance to enter it on the application payment page. Otherwise you will have the ability to enter your credit/debit card information as a form of payment.

You will be required to provide an electronic signature (e-Signature) in order for your Pennsylvania Child Abuse History Clearance application (CY113) to be accepted. If you do not wish to provide an e-Signature then you must download, complete, sign and mail in a paper copy of the CY113. You can download the CY113 by [clicking here](#)

You will be able to save and print your application once you have completed the application online.

Your clearance certificate will be available through your Child Abuse History Clearance Account once your application has been processed. Additionally, you can choose to have it sent to your home or mailing address. Your Child Abuse History Certification is valid for 60 months.

Information You Will Need

Before you start, you should have the following information readily available to help you complete your application:

- Addresses where you have previously lived
- Names of all individuals with whom you have lived to include parents, guardians, siblings, spouses, etc.
- Any previous names you have used or have been known by
- Applicants that do not meet the volunteer application criteria or volunteers who have already received a volunteer certification free of charge within the previous 57 months will need to provide either credit/debit card information for an \$8.00 application fee or an authorization code from the organization that is asking you to obtain a Pennsylvania Child Abuse History Certification.

Volunteer Applicants

As a volunteer applicant you are permitted to receive one certification free of charge every 57 months. In order to submit a volunteer application without a payment, you are required to affirm that you have not already received a paper or electronic volunteer certification free of charge within the previous 57 months.

Additional Information

All of the information that you entered here is secure and confidential. For more information on the security and confidentiality of this website, please view the [Commonwealth of Pennsylvania's Privacy Policy](#). Additionally more information is provided in the [Rights and Responsibilities](#).

If you have any questions about your application, please refer to the [Frequently Asked Questions](#) page. If you need further assistance, please contact the ChildLine and Abuse Registry's Child Abuse Clearance Unit at 1-877-371-5422.

◀ PREVIOUS

BEGIN ▶



- Read
- Notice inside red box under “Volunteer Applicants”
- **This confirms you shouldn't have to pay if you haven't done this in the past 57 months**
- Click “Begin”

Need Help? Contact the CWIS Support Center at 1-877-343-0494

[Back To My Account](#)

e-Clearance ID: 000001442385

DELETE APPLICATION

SAVE APPLICATION

Part 1

Application Purpose

Applicant Information

Current Address

Previous Address

Household Members

Application Summary

Part 2

eSignature

Application Payment

Application Purpose

Please select the reason you are submitting this Pennsylvania Child Abuse History Clearance application. You can select only one reason per application. If you require additional child abuse history clearances for any other reason, you will need to submit another application. You can submit another application at any time from your PA Child Abuse History Clearance Account.

For more detailed definitions and exceptions to clearance requirements please see the Who Needs Child Abuse Clearances at <http://keepkidssafe.pa.gov/clearances/index.htm>

- ☒ **Volunteer Having Contact with Children:** Applying for the purpose of volunteering as an adult for an unpaid position as a volunteer with a child-care service, a school or a program, activity or service, as a person responsible for the child's welfare or having direct volunteer contact with children.

Individuals submitting an application as a Volunteer Having Contact with Children agree to use the certification for volunteer purposes only. The application fee will be waived if you have not obtained a volunteer certification free of charge within the previous 57 months.

Please Note: The use of the term "certification" is used interchangeably with "clearance".

Volunteer Category (required)

Agency Name (required)

Other

Greencastle Antrim Baseball Softball Assoc

- ☐ **Foster Parent:** Applying for purposes of providing foster care.
- ☐ **Prospective Adoptive Parent:** Applying for the purpose of adoption.
- ☐ **Employee of Child Care Services:** Applying for the purposes of child-care services in the following: Child day-care centers; group day-care homes; family child-care homes; boarding homes for children; juvenile detention center services or other programs for delinquent or dependent children; mental health services for children; services for children with intellectual disabilities; early intervention services for children; drug and alcohol services for children; and day-care services or other programs that are offered by a school.
- ☐ **School Employee Governed by Public School Code:** Applying as a school employee who is required to obtain background checks pursuant to Section 111 of the Public School Code.
- ☐ **School Employee Not Governed by Public School Code:** Applying as a school employee not governed by Section 111 of the Public School Code.
- ☐ **Self-employed provider of child-care services in a family child-care home:** Applying for the purpose of providing child-care services in one's home (other than the child's own home) at any one time to four, five or six children who are not relatives of the caregiver.
- ☐ **Individual 14 years of age or older who is applying for or holding a paid position as an employee with a program, activity or service, as a person responsible for the child's welfare or having direct contact with children:** Applying as an employee who is responsible for the child's welfare or having direct contact (providing care, supervision, guidance or control to children or having routine interaction with children) in any of the following in which children participate and which is sponsored by a school or a public or private organization:
 - A youth camp or program;

- Read
- **This is the part many people are getting wrong!!**
- Select the top option ***"Volunteer having contact with Children..."***
- Choose ***"Other"*** under Volunteer Category
- Enter ***"Greencastle Antrim Baseball & Softball Assoc"*** under Agency name
- Click ***"Next"***



[Back To My Account](#)

e-Clearance ID: 000001442385

DELETE APPLICATION

SAVE APPLICATION

Part 1

- Application Purpose
- Applicant Information**
- Current Address
- Previous Address
- Household Members
- Application Summary

Part 2

- eSignature
- Application Payment

Applicant Information

Please provide some basic information about yourself and confirm that the email address listed below is the email address where you wish to receive all emails regarding this application.

First Name <small>(required)</small>	Middle Name	Last Name <small>(required)</small>	Suffix
<input type="text" value="John"/>	<input type="text" value="Worthington"/>	<input type="text" value="Flynn"/>	--Select--
Date of Birth <small>(required)</small>	Gender <small>(required)</small>		
<input type="text" value="03/19/1972"/>	<input type="text" value="Male"/>		

You are consenting to a verification of your Social Security number through the Social Security Administration. Your Social Security number is also being sought under 23 Pa.C.S. §§ 6336(a)(1) (relating to information in statewide central register), 6344 (relating to information relating to prospective child care personnel), 6344.1 (relating to information relating to family day-care home residents), and 6344.2 (relating to information relating to other persons having contact with children). The department will use your Social Security number to search the statewide central register to determine whether you are listed as the perpetrator in an indicated or founded report of child abuse.

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However, please note that disclosure of your Social Security number is voluntary and therefore, if you do not consent to having your Social Security number verified or used for checking your child abuse history, we will still process your request without your Social Security number.

Would you like to provide a Social Security Number (SSN)?

☒ Yes ☐ No

SSN

The email address below will be used for all emails regarding the submission and status of your application. If you would like to use a different email address, return to your PA Child Abuse History Clearance Account and click the Account Profile link provided at the top of the screen. This application will be available for you to continue from your account after your email has been updated. [Click here to return to your PA Child Abuse History Clearance Account to update your email address..](#)

Email Address

Do you have any previous names or nicknames that you have used in the past or that you may be known by? (required)



☐ Yes ☐ No

Contact Information

[+](#) ADD CONTACT NUMBER

- Complete each box accordingly regarding applicant information
- Click "Next"



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CHILD WELFARE INFORMATION SOLUTION

JF1841H Alerts FAQ Contact Us LOG OUT

Need Help? Contact the CWS Support Center at 1-877-343-0494

Back To My Account

e-Clearance ID: 000001442385

DELETE APPLICATION SAVE APPLICATION

Part 1

- Application Purpose
- Applicant Information
- Current Address**
- Previous Address
- Household Members
- Application Summary

Part 2

- eSignature
- Application Payment

Current Address

Please enter your home and mailing address information on this page, and indicate your preferred certificate delivery method below.

Please keep a copy of this e-Clearance ID for future reference.

Home Address

Country (required)

United States

Address Line 1 (required) Address Line 2

1068 Briarland Way Eg., Apartment 101

City (required) State (required) Zip Code (required) County

Greencastle Pennsylvania 17225 Franklin

Mailing Address

All notices and correspondences will be sent to you at the mailing address entered here.

Attention

We can only send notices and correspondences (including your clearance certificate) to your residential address or your personal P.O. Box.

Is your mailing address the same as your home address? (required)

☐ Yes ☒ No

Country (required)

United States

Address Line 1 (required) Address Line 2

PO Box 211

City (required) State (required) Zip Code (required) County

Greencastle Pennsylvania 17225 Franklin

Certificate Delivery Method

Your clearance certificate will be available from your PA Child Abuse History Clearance Account. You have the ability to view and print your electronic certificate and use it as valid proof of clearance.

Note

The certificate will only be mailed to you if you select Yes below.

Would you also like to have a paper version of the certificate sent to your home or mailing address? (required)

☐ Yes ☒ No

Important

You will continue to receive application updates and your certificate online, regardless of your answer.

PREVIOUS NEXT

- Complete each box accordingly regarding current address
- Enter a Mailing address if different than home address
- Choose if you want a paper copy of this report mailed to you
- OK by GABSA if you receive electronic copy only and email to the board member responsible for background checks
- Click “Next”

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JF1841H Alerts FAQ Contact Us LOG OUT

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Back To My Account

e-Clearance ID: 000001442385 DELETE APPLICATION SAVE APPLICATION

Previous Addresses

Please enter everywhere you have lived since 1975. If you cannot remember exact addresses, please enter as much information as you can.

+ ADD PREVIOUS ADDRESS

Country	Street Address	City	State	Zip Code	County

EDIT DELETE

PREVIOUS NEXT

Part 1

- Application Purpose
- Applicant Information
- Current Address
- Previous Address**
- Household Members
- Application Summary

Part 2

- eSignature

- Enter all previous addresses since 1975 by clicking “Add Previous Address”

pennsylvania PA PA STATE AGENCIES PA ONLINE SERVICES

JF1841H Alerts FAQ Contact Us LOG OUT

Need Help? Contact the CWIS Support Center at 1-877-343-0494

Add Previous Address

Country (required)

--Select--

Address Line 1 Address Line 2

City Region/Province Zip Code County

--Select--

CANCEL **ADD** NEXT

Part 1

- Application Purpose
- Applicant Information
- Current Address
- Previous Address**
- Household Members
- Application Summary

Part 2

- eSignature

- Click “Add” once you are done.
- Repeat until all prior addresses are added

pennsylvania PA PA STATE AGENCIES PA ONLINE SERVICES

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Previous Addresses

Please enter everywhere you have lived since 1975. If you cannot remember exact addresses, please enter as much information as you can.

+ ADD PREVIOUS ADDRESS

	Country	Street Address	City	State	Zip Code	County
<input type="radio"/>	United States					
<input type="radio"/>	United States					
<input type="radio"/>	United States					
<input type="radio"/>	United States					
<input type="radio"/>	United States					
<input type="radio"/>	United States					
<input type="radio"/>	United States					
<input type="radio"/>	United States					

EDIT DELETE

PREVIOUS NEXT

- Once satisfied all addressses are entered click "Next"

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Household Members

Please tell us about everyone with whom you have ever lived since 1975 or anyone with whom you are currently living. This includes, but is not limited to, your parents, guardians, spouses and/or siblings.

+ ADD HOUSEHOLD MEMBER

Full Name	Relationship To Applicant	Current Age	Gender

EDIT DELETE

PREVIOUS **NEXT**

Part 1

- Application Purpose
- Applicant Information
- Current Address
- Previous Address
- Household Members**
- Application Summary

Part 2

- eSignature
- Application Payment

- Enter all people you have lived with since 1975 by clicking “Add household member”
- Click “Add” once you are done.
- Repeat until all prior addresses are added
- When done adding all people, click “Next”

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Back To My Account

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Part 1

- Application Purpose
- Applicant Information
- Current Address
- Previous Address
- Household Members
- Application Summary

Part 2

- eSignature
- Application Payment

Application Summary

Below is a summary of the information you have entered so far. Please check your information for accuracy. If your information is not correct or needs to be updated, please click the edit button in the heading of the section that you would like to update and modify it as necessary.

COLLAPSE ALL

Application Purpose

EDIT

Application Purpose	Volunteer Having Contact with Children
Volunteer Category	Other
Agency Name	Greencastle Antrim Baseball Softball Assoc

Applicant Information

EDIT

Basic Information

Name	John Worthington Flynn
Date of Birth	03/19/1972
Gender	Male
SSN	***-**-5356
Email Address	John.flynn@volvo.com

- This is a summary of everything you added in the application
- Review all your entries for accuracy
- Edit as needed in each section
- When done reviewing, click “Next”



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Part 1

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Part 2

- eSignature
- Application Payment

eSignature

To complete your application, please tell us if you have received a volunteer certification free of charge within the previous 57 months.

Have you received a paper or electronic volunteer certification free of charge since 06/10/2011? (required)

☐ Yes ☒ No

Please eSign below by checking the acknowledgement and entering your **first and last name** exactly as it appears on the Applicant information screen.

☒ I hereby affirm that the information entered on this application is accurate and complete to the best of my knowledge and belief and submitted as true and correct under penalty of law (Section 4904 of the Pennsylvania Crimes Code). I have selected Volunteer Having Contact with Children as the purpose for my application and I agree to the following: (required)

- I have not received a background certification free of charge within the previous 57 months;
- The background certification is necessary to satisfy the requirements under Chapter 63 subsection 6344 (b); and
- I understand that the certification shall not be valid or used for any other purpose, including employment.

Signature (required)

John Flynn

PREVIOUS NEXT

- Key!!
- If true, select “No” in order to get this report free of charge
- Check the box affirming your entries are accurate, etc (see detail at left)
- Enter your first and last name in the Signature box
- Click “Next”



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Back To My Account

Part 1

- Application Purpose
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- Application Summary

Part 2

- eSignature
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e-Clearance ID: 000001442385 DELETE APPLICATION SAVE APPLICATION

Application Payment

Did the organization you are volunteering for provide an authorization code for your application? An authorization code is not required to submit your application. (required) ?

☐ Yes ☒ No

As a volunteer applicant, your application fee is waived since you have not obtained a volunteer certification free of charge within the previous 37 months.

PREVIOUS WAIVE APPLICATION FEE AND SUBMIT APPLICATION

- Select “**No**” concerning the code
- Click “***Waive Application Fee and Submit Application***”

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e-Clearance ID: 000001442385

Submission Confirmation

Success.
Your application (e-Clearance ID: 000001442385) has been successfully submitted!

Next Steps

Thank you for your submission. Please check your email for a confirmation notification that you may save for your own records. If you do not receive an email confirmation, contact ChildLine and Abuse Registry's Child Abuse History Clearance Unit at 1-877-371-5422.

You may view or check the status of your application from your PA Child Abuse History Clearance Account at any time. Once your application has been processed, you will receive a notification via email to log in to your account and view the outcome/result of the application.

You can also log into your account at any time from the Child Welfare Portal homepage.

Now that you have submitted your application, what would you like to do?

LOG OUT GO TO PA CHILD ABUSE HISTORY CLEARANCE ACCOUNT SUBMIT ANOTHER CLEARANCE APPLICATION

- You should see a picture like is shown at left which confirms you have submitted your application successfully
- **Without needing any payment.**
- Notice under “Next Steps” that an email will be sent to you confirming your application submission
- Click “**Logout**”



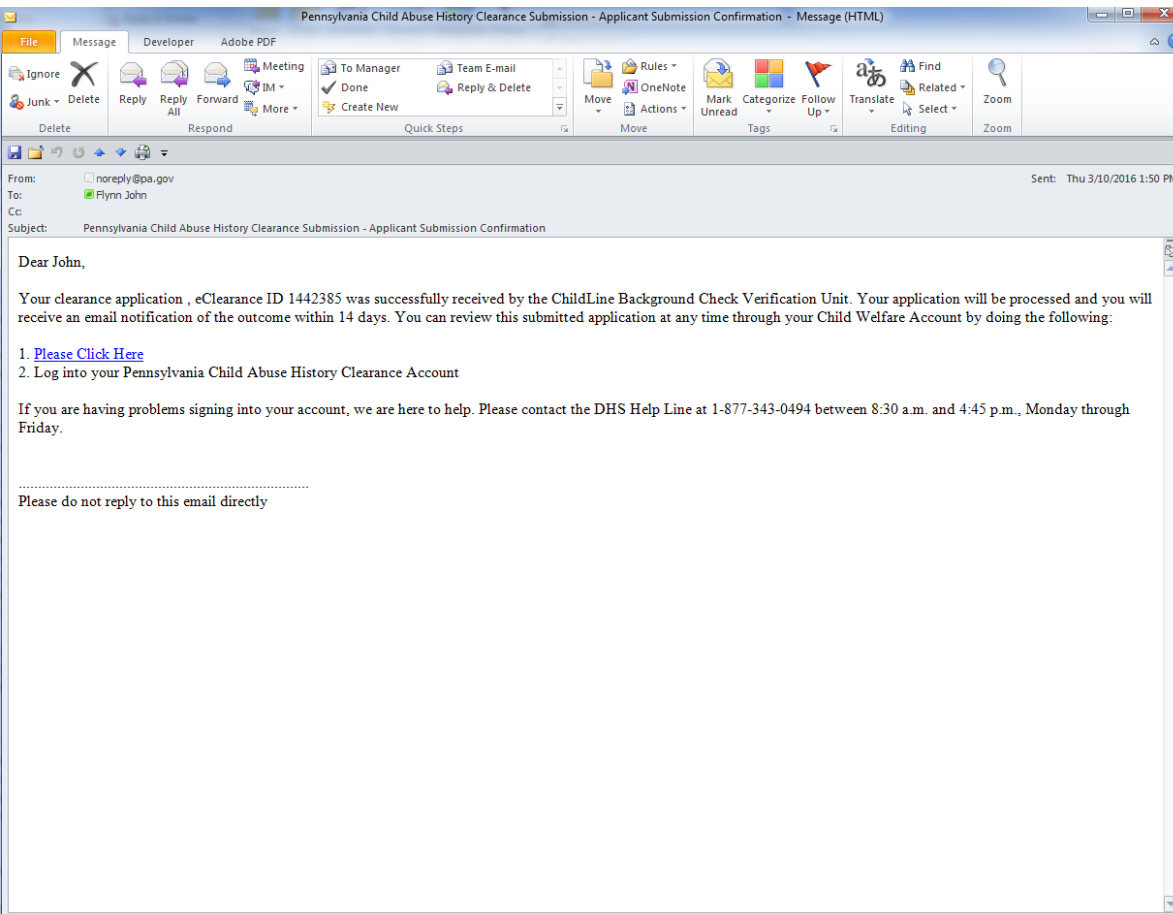
You Have Been Successfully Logged Out

You have successfully logged out of the Website

Please Click the "Return to Child Welfare Portal" button below to return to the home page and log back in.

[RETURN TO CHILD WELFARE PORTAL](#)

- This is what you should see after logging out.
- You are done the application process!



- Here is what the email looks like that will be sent to you following your application submission.
- It states that you will receive an email of the outcome within 14 days.
- Once you receive that email, follow the instructions to review your results
- Make a PDF of the results and email to john.flynn@volvo.com